

MONROEVILLE LOCAL SCHOOLS
OFFICIAL RECORD OF PROCEEDINGS
August 22, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Paul DeMarco, CFO/Treasurer.

I. CALL TO ORDER (Time 7:00p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Helmstetter: present, Mrs. Ruggles: present, Mrs. Smith: present, Mr. Bemis: present

2024-16

V. APPROVE AGENDA: (2 Addendum items added to Superintendent's Report under B. Employment, numbers 6 and 7)

M: Bemis; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1)

Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office ***There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive

Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)***

1. Abe Helmstetter – Softball Trip

Mr. Helmstetter along with the parents of softball team members addressed the Board and asked for permission for the team to participate in a softball tournament in Cocoa Beach, Florida during Spring Break. The Board asked the group questions and Mr. Helmstetter noted that Board approval was needed in order to get OSHAA approval. The Board decided to take action at the current meeting.

2024-17

Mrs. Allen made the motion to amend the current agenda to allow for a vote on the Softball team trip. Mrs. Smith seconded the motion.

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2014-18

Mr. Helmstetter made the motion to approve the Spring Break Trip for the softball team. Mr. Bemis seconded the motion.

Allen: Aye, Bemis: Aye, Helmstetter: abstain, Ruggles: Aye, Smith: Aye

2. 2023 OSBA Business Honor Roll Recipients:
(moved from the Superintendent's Report)

- Fisher Titus Medical Center
- Janotta & Herner

The Board recognized Fisher Titus Medical Center and Janotta & Herner for their continued support of Monroeville Schools. Mr. Wasserman, representing Janotta & Herner thanked the administrative team and the Board for making it so easy to work with our students. Matt Mattner, Chief Operations Officer of Fisher Titus also thanked the Board for this opportunity and expressed how great it was to see students find their passion at the start of their careers.

VII. APPROVAL OF MINUTES:

2024-19

Approve the regular meeting minutes of July 17, 2023

M: Allen 2nd: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

VIII. OLD BUSINESS:

None

IX. NEW BUSINES:

TREASURER’S REPORT:

2024-20

- A. Approve the financial reports for July 2023.

M: Allen; 2nd: Helmstetter

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-21

- B. Approve the Then & Now certificates for purchase order’s:

- Bricker Graydon \$4,458.80 PO # 231412 for legal services through June 30, 2023, regarding Construction
- North Central Ohio E S C \$3,338.68 PO # 231413 for hearing services – May / June true up 2023

M: Ruggles; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-22

- C. Approve Mrs. Ruggles as an OSBA Delegate and Mr. Helmstetter as an Alternate.

M: Smith; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

SUPERINTENDENT’S REPORT:

A. BUSINESS:

1. Presentation on test scores – Coral Smith
Mrs. Smith addressed the Board on several matters including state test scores, curriculum implementation, and staffing changes. Mrs. Smith answered Board member questions.

2024-23

- 2. Approve the High School fees for 2023 – 2024 school year (see attached):

M: Allen; 2nd Ruggles

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-24

- 3. Approve the Elementary & Jr. High/High School 2023 – 2024 handbooks (see attached):

M: Helmstetter; 2nd Allen

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-25

- 4. Approve the following annual food service items:

- Participation in the National School Lunch and School Breakfast programs
- School Meal Prices:

<u>Lunch:</u>	<u>Breakfast:</u>
K-4: \$2.75	\$1.50
Grades 5-8: \$2.95	Reduced \$0.00*
Grades 9-12: \$3.10	Milk \$0.50
Reduced \$0.00*	

**ODE child nutrition announced on July 24th that Ohio will waive the reduced price of \$.30 for breakfast and \$.40 for lunch for the 23/24 school year for students who are eligible based on the free and reduced meal application.*

- Monroeville Local Schools has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its schools.

M: Ruggles; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-26

- 5. Approve the bus routes for 2023 - 2024 (see attached)

M: Allen; 2nd Helmstetter

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

B. EMPLOYMENT:

2024-27

1. Approve Rebecca Jenks as the Sophomore Class Advisor for 2023 -2024 school year – Step 0

M: Smith; 2nd Ruggles

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-28

2. Approve employment of the following personnel for supplemental contracts for 2023 – 2024 (contingent on submission of required paperwork):

- Jacklyn Sefcik, Cheerleading Varsity Advisor – Step 1
- Chloe Crawford, Cheerleading Assistant Varsity Advisor - Step 1
- Kaley Vogus, JH Cheerleading Advisor – Step 1
- Kayla Shaver, Majorette Advisor – Step 3
- Aaron Noon, JH Event Manager – Step 4

M: Allen; 2nd: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-29

3. Brett Graham as the Senior Class Advisor for 2023 - 2024 school year – Step 0

M: Ruggles; 2nd: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-30

4. Approve Melissa Harvey, Bus Driver, for a two-year non-certified contract – Step 3

M: Ruggles; 2nd: Allen

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-31

5. Approve the following sub bus drivers / van drivers:

- Bryon Gessling – sub bus driver
- Laura Baxter – sub bus driver
- Marcia Smith – sub bus driver
- Paul Smith – sub bus driver
- Anthony Myers – sub bus driver (pending certification)
- Scott Bauer – van driver, paid
- William Butler – van driver, non-paid
- Brad Dunlap – van driver, paid
- James Kaczor – van driver, non-paid
- Tylor Nester – van driver, paid
- Ben Paul – van driver, paid
- James Roeder – van driver, paid
- John Wasiniak – van driver, paid
- Kristin Kaple-Jones –van driver, non-paid

M: Allen; 2nd: Helmstetter

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-32

6. Approve Cody Appeman as assistant JH Football Coach for 2023-24 school year – Step 2.

M: Smith; 2nd: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-33

7. Approve Samantha Reeves as a long-term sub pending her licensure completion at a daily rate of \$198.09, BA-Step 1.

M: Ruggles; 2nd: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

X. DISCUSSION:

- September 18, 2023 Board Meeting @ 7 p.m.
- Ashton Homan will receive his state champion ring at the next home football game.

2024-34

XI. EXECUTIVE SESSION:

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

TIME IN: 8:24 p.m.

Moved by: Smith; Seconded by: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-35

TIME OUT: 8:87 p.m.

M: Allen; 2nd: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-36

XII. ADJOURNMENT: Time: 8:58 p.m.

M: Smith; 2nd: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye